

P&C MEETING MINUTES

Date:	Monday 30 th Oct	Start Time:	1905	End Time:	2010
Location:	Staff Room, 1 Cargill Street, Victoria Park				
Attendees:	Caroline, Chelsea, Steph, Jess, TJ, Travis, Nicole, Jose, Carey				
Apologies:	Shane, Natalie				

Minute Confirmation from previous meeting:

The minutes of Victoria Park Primary School P&C Association held on **04th Sept 2023** be taken and read as confirmed true and accurate. Moved Travis, Second Jess

Reports:

	Action By	Date Completion	Comments
Principal	Travis	30/10/23	- Albany highway Playground update, see In progress / Outstanding section. -Current student number at 512, 4 permanent staff to be employed for 2024. -Travis will collaborate closely with Kent St Senior High School to make it one of the best high school options for VPPS kids since it is the local public high school with a strong community link and academic success. -VPPS choir to perform at the Remembrance memorial on the 11 th Nov.
President	Nicole	30/10/23	Relatively quite term so far with FP running the Colour Run. Working on the upcoming Raffles for Carol on Sunset and the planned fete for next year.
Treasurer	Carey	30/10/23	See report

Term3 Fundraising / Activities Update

- See event planner.

In Progress / Outstanding Business

	Action By	Comments
Albany Highway Entrance	Travis	-See attached Playground concept plan for Albany Highway. -Alongside this project, VPPS also working with TOVP (Bronwyn Ife) to upgrade boundary fence whilst the outside walkway is being upgraded by TOVP. Concept is to incorporate availability of school sport amenities to the community for use; out with school hours, with appropriate access. -\$430K base price development plan with 2025 installation and construction timeline of about eight weeks. -Travis advice for the budget period of 2024 the school can come up with \$215K. P&C can contribute about \$100K, subject to voting; the remaining funds can be generated through fundraising initiatives.
Fete	Nicole, Nat, Caz, Shane, Deepti, Jose, Ciara, Jess	Informal first committee meeting scheduled for 4 th Nov, 2pm at Vic Park hotel.

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Spare tablet	Caz	A tablet and a phone purchased both with its own Sim cards. Carolyn will forward receipts to Carey for reimbursement.
Mango fundraiser	Nicole	Maximum 88 boxes sold and on their way. Pick up roster will be set up, collection at Forrestfield.
Entertainment Book	Lan	Lan has contacted Entertainment Book, since they have a new book coming out in November. There has been no response as of yet, and if none is received by the end of the week, the present one will be distributed to the school community.
P&C Fundraising overhaul	Jose/Nicole	<p>Streamlining P&C fundraising activities with focus on events that generates more funds and also eases strain on regular volunteers.</p> <p>-Icy poles: agreed to pass on to Yr6 graduation committee to fundraise for yr6 graduation. Travis has no issue with yr6 students taking ownership except for the banking side which P&C will continue to bank on behalf of the committee.</p> <p>- Cupcake Wednesdays: The P&C will no longer hold this event, limiting it to one each term carried out by the Yr6 committee.</p> <p>-Mother's and Father's day stalls: agreed to continue subject to volunteer coordinators.</p> <p>-Pie Friday: agreed to continue subject to volunteer coordinators as funds raised are substantial.</p>

General /New Business

	Action By	Comments
N/A	N/A	N/A

Next Meeting: TBC