

## P&C MEETING MINUTES

Date:	Monday 27 <sup>th</sup> Nov	Start Time:	1905	End Time:	1955
Location:	Staff Room, 1 Cargill Street, Victoria Park				
Attendees:	Lopo, Ciara, Steph, Carey, Travis, Nic, Deepti, Jose, Carolyn				
Apologies:	Lan, TJ, Jess				

### **Minute Confirmation from previous meeting:**

The minutes of Victoria Park Primary School P&C Association held on **30<sup>th</sup> Oct 2023** be taken and read as confirmed true and accurate. **Moved Deepti, second Ciara**

### **Reports:**

	Action By	Date Completion	Comments
Principal	Travis	27/11/23	-Current student numbers at 514 -4 new staff members for 2024 and PE teacher. -New logo finalised with launch date 29 <sup>th</sup> January 2024 but will be introduced in the final newsletter this term. School stream, school website, and school emails at the forefront of bearing new logos. Everything else will be changed throughout the year along with a new signage. The replacement of school uniforms will be gradual, no timescale discussed but Travis has advised that current uniforms will be accepted for awhile. -Travis also expresses his thanks to the P&C for its support to the school.
President	Nicole	27/11/23	Thank you to Lopo and Ciara for running Pie Friday, Carey for crunching numbers as the Treasurer, Chelsea for her outstanding communication and volunteer organising skills, giving the P&C visibility and attention to the school and wider community. And to everyone whom has contributed their time and effort, it's very much appreciated.
Treasurer	Carey	27/11/23	-Report to come. -Travis advised P&C will be invoiced for the sustainability garden. Funds will be deducted from FP funds.

### **Term3 Fundraising / Activities Update**

*- See event planner*

### **In Progress / Outstanding Business**

	Action By	Comments
Albany Highway Entrance	Travis	On-going, concept plan to be showcased at the Carol by sunset event on Thursday.
Fete 2024	Nicole, Nat, Caz, Shane, Deepti, Jose, Ciara, Jess	-Voted for Sunday 20 <sup>th</sup> October 2024 with timeframe of 1000-1400. Moved by Jose and second by Carey. -Due to safety issues, no inflatable of any kind. -Arrange another subcommittee meeting to enable booking of hires and budget discussion.
Entertainment Book	Lan	Officially launched at the beginning of Nov, report pending.

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### **General /New Business**

	Action By	Comments
P&C Roles	Jose / Nicole	<p>- See attached list, the following roles will be removed as no longer relevant:</p> <ul style="list-style-type: none"><li>• Partnership coordinator</li><li>• Icy Poles coordinator</li><li>• Cupcake coordinator</li><li>• Scholastic coordinator</li></ul> <p>-Will forward to Jo at front office to be published in newsletter.</p> <p>-Nicole and Carey have expressed their intention of stepping down in their respective roles at the next AGM.</p>
Building Connections	Travis	<p>- Long term vision to open up school amenities for use to the community e.g. basketball court.</p> <p>- School to be present at TOVP events such as School Choir singing at the Remembrance day and perhaps event such as the Summer street party in the future. Travis is in talks with TOVP representatives for collaborations.</p> <p>-Also an invitation for everyone to Morning Tea on Wednesday 13<sup>th</sup> Dec, straight after the Presentation Assembly.</p>
Family Welcome Day	Deepti	<p>With the event's success back in February, Deepti enquired if P&amp;C will be hosting one next year. Travis gave a tentative date of Sunday 18<sup>th</sup> February. TBC, pending coordinator.</p>

**Next Meeting: AGM TBC**