



School Board Meeting

Minutes

Meeting Number & Location	Meeting Number 85 – Library
Date:	Thursday 15 May 2025 at 7:30am

Time	Item	Action	Who
Welcome and Apologies			
7:31am	Opening and Welcome	Chair	
Board Members in Attendance	Travis Miller (Principal) Yuanji (Gigi) Wen (Board Chair) Antony Barrier (Parent Representative) Alex Barry (Parent Representative) Erika Voges (Parent Representative) Luke Gibson (Parent Representative)	Rowena Skinner (Community Representative) Bronwyn Ife (Community Representative) Bek Terry (Staff Representative) Tara Claassens (Staff Representative) Jane Locke (Staff Representative) Sharon Cockroft (Ex-officio Executive Officer)	
Apologies	Nil		
Agenda	Confirmed		All
Disclosure of Interests			
7:32am	2.0	No conflicts of interest declared.	
Minutes of previous meeting			
7:33am	3.1	Review of previous meeting minutes	Moved: A Barry Seconded: E Voges
7:33am	3.2	Actions arising from previous minutes	Moved: B Ife Seconded: R Skinner
Priority Items for Decision/Discussion			
7:35am	4.1	2025 Budget Endorsement	Moved: B Ife Seconded: R Skinner

8:05am	4.2	Staffing Update	- Deputy Principal Deb Eke commenced Term 2 at Marri Grove PS as Principal. - Learning Support Coordinator Di Filmer commenced Term 2 at Wirrabirra PS as Deputy Principal. - Currently advertising for a Deputy Principal pool which will include a substantive position and cover for LSL. - Recruitment process will take place during Term 2 with the substantive Deputy Principal commencing work in Term 3. - Learning Support Coordinator will be recruited after Deputy Principal has commenced. - Cleaner recruitment process will commence soon.	
8:12am	4.3	Camp	- Camp was excellent. Good behaviour and no issues. - Holding camp early in the year helps with bonding and friendships. - Booked for 3 nights next year.	
8:16am	4.4	Camp Australia	- Principal has shared with State Management that he is not happy with the current service. - The recently hired centre manager left after 2 weeks. Camp Australia currently recruiting for a new manager. - Principal meeting with State Manager next week. - Principal only received one parent complaint last term. - Camp Australia banner may have been vandalised.	
8:20am	4.5	Financial Report – Voluntary Contributions	71.5% Voluntary Contributions have been paid to date. - Statements will be sent home later in the term.	
8:23am	4.6	Principal's Report	- Playground Update - \$420,000 raised. Original planned costing was \$450,000. Five tenders received between \$731,000 to \$1,114,000. Landscape architect revisited site and changed design to cheaper options. Due to redesign, Procurement has advised the current tender process must close and a retender process to begin in the first week of June and run for 2 weeks. - School Development Day will take place after the long weekend on Tuesday 3 June. - Reports will be published in week 8. - Parent literacy sessions are being held today and in 2 weeks' time.	
Meeting Closure				
8:36am	5.1	Next Meeting	- Next meeting to be held Thursday 19 June 2025, 7:30am in the library. - Erika Voges will be an apology for this meeting.	Chair
8:36am	5.2	Closure or adjournment of meeting	Meeting closed at 8:36am.	Chair

Minutes sighted and approved by:

Principal – Travis Miller

Date

Chair – Gigi Wen

Date