



School Board Meeting

Minutes

Meeting Number & Location	Meeting Number 91 – Library
Date:	Thursday 19 February 2026 at 7:30am

Time	Item	Action	Who
Welcome and Apologies			
7:30am	Opening and Welcome	Chair	
Board Members in Attendance	Travis Miller (Principal) Yuanji (Gigi) Wen (Outgoing Board Chair) Alex Barry (Incoming Board Chair) Luke Gibson (Parent Representative) Vacant (Parent Representative) Rowena Skinner (Community Representative) Karen Vernon (Community Representative)	Jenn Stojceski (Staff Representative) Tara Claassens (Staff Representative) Jane Locke (Staff Representative) Jo Greenway (Staff Representative) Sharon Cockroft (Ex-officio Executive Officer)	
Apologies	Erika Voges - (Parent Representative) Bronwyn Ife - (Community Representative)		
	Confirmed		All
Disclosure of Interests			
7:30am	2.0	No conflicts of interest declared.	
Minutes of previous meeting			
7:31am	3.1	Review of previous meeting minutes	<ul style="list-style-type: none"> Minutes confirmed Moved: T Claassens Seconded: R Skinner
7:32am	3.2	Actions arising from previous minutes	<ul style="list-style-type: none"> Student survey deferred to 4.4 OHS deferred to 4.6
Priority Items for Decision/Discussion			
7:32am	4.1	Welcome to new members	<ul style="list-style-type: none"> Thank you to outgoing Board members Antony Barrier, Anthea Davies and Bek Terry. Welcome to new Board members Community Representative Karen Vernon, Mayor, Town of Victoria Park; and Staff Representative Jo Greenway, new staff member. Thank you for joining the Board. 2026 is the final year of the current Business Plan. Next Business Plan will be written during this year. There are two vacated Parent Representative positions, Antony Barrier and Gigi Wen, Gigi has self-nominated to stand again.

			<ul style="list-style-type: none"> Advertised for parent representatives in the Newsletter. Nominations to be received by end of week 4. One nomination received so far. If more than 2 people nominate, a ballot will be held. 	
7:36am	4.2	Election of Chair	<ul style="list-style-type: none"> Travis thanked Gigi for her 2 years served as Board Chair. Gigi gave explanation on the Chair role. Alex Barry self-nominated to be the new Board Chair. 	
7:43am	4.3	Terms of Reference – Increase community members to 3	<ul style="list-style-type: none"> Terms of Reference circulated. Increasing number of community representatives this year to 3. Terms of Reference supports having three community representatives. 	
7:45am	4.4	Student Survey Overview	<ul style="list-style-type: none"> Student survey (not including student comments) circulated and discussed. Full survey (including student comments) will be circulated electronically. Year 5 and 6 students were surveyed during Term 4 of last year. Students are articulate and comments are generally positive. Year 5 and 6 students are surveyed every 2 years. Travis plans to discuss 2025 survey with 2026 Student Leaders. 	Moved: A Barry Seconded: T Claassens
7:57am	4.5	Finance - Census	<ul style="list-style-type: none"> Census took place 13 February 2026. 511 students counted in Census, including 1 Indigenous, 9 diagnosed disability, 142 EALD. Based on data anticipating \$6,074,000 in funding for 2026. \$325,000 into cash budget and the remainder into salaries and reserves. The school funds Learning Support Coordinator, Maths Leader, English Leader, Class Management Strategy Leader. Budget will be ready for Board endorsement at the next Board meeting in week 8, Term 1. Voluntary Contributions are off to a great start with 57.5% paid. 	
8:05am	4.6	OHS Contract Timeline	<ul style="list-style-type: none"> Camp Australia's current contract ends April 2027. Number of providers already reaching out to the school. Tender process will occur this year. Advertise externally second half of Term 3. At the Term 4, Week 3 meeting shortlist tenders. Mid Term 4 a special Board meeting will be held for presentation by shortlisted tenderers. Decision made before end of year to enable a Term 1 handover. Licence is lodged with Commercial Services. Current coordinator, Shakira, is excellent. Good communicator with the school. 	
8:21am	4.7	Reporting Student Progress	<ul style="list-style-type: none"> DOE change to reporting to parents' days. These will now be 2 full days, 1 week 8, Term 1, 24 March and 1 week 8, Term 3, 8 September. Parent meetings will run from 11am to 5pm. Students do not attend on these days. The community will be notified of these changes. Motion to endorse the school closure for a full day for the two Reporting to parent days for 2026. 	Moved: R Skinner Seconded: T Claassens

8:24am	4.8	Principal's Report	<ul style="list-style-type: none"> • Welcome and introduction of Jenn Stojceski, Acting Deputy Principal while Bronwyn Carey is on Maternity Leave. • Jenn comes from Greenwood Primary School and will be the curriculum leader. Jenn attended the P&C AGM and is looking forward to meeting the school community. • Seven new staff have joined VPPS for 2026. Jo Greenway, Mitch Bradbury, Leisl Mills, Katy Hayres, Anna Brenkley and Nicole Hitchen. • Compass is the new student data base, communication with parents and carers, reporting absences/attendance. This system is used by all WA government schools and will follow students from primary school on to high school. • NAPLAN 11 March to 20 March. • Interschool Swimming Carnival 23 April. • Looking into a Faction Swimming Carnival later in Term 4. • Albany Highway Playground Part B – planning begun. • Tube slides to sit on existing concrete slide. • Painting interior of office and junior block. • Server is being replaced for a cost of \$12,000.00 • East Victoria Park PS have employed a tech support officer. Looking into sharing tech support with them. 	
Meeting Closure				
8:34am	5.1	Next Meeting	<ul style="list-style-type: none"> • Next meeting to be held Thursday, 26 March 2026, 7:30am in the library. • Sharon to email 2026 meeting dates and calendar invitation to Board members. 	Chair
8:34am	5.2	Closure or adjournment of meeting	<ul style="list-style-type: none"> • Meeting closed at 8:34am. 	Chair

Minutes sighted and approved by:

Principal – Travis Miller

Date

Chair – Alex Barry

Date