



School Board Meeting

Minutes

Meeting Number & Location	Meeting Number 93 – Library
Date:	Thursday 7 May 2026 at 7:30am

Time	Item	Action	Who
Welcome and Apologies			
7:32am	Opening and Welcome	Chair	
Board Members in Attendance	Travis Miller (Principal) Alex Barry (Board Chair) Luke Gibson (Parent Representative) Sascha Haste (Parent Representative) Erika Voges (Parent Representative) Yuanji (Gigi) Wen (Parent Representative)	Bronwyn Ife (Community Representative) Rowena Skinner (Community Representative) Karen Vernon (Community Representative) Jane Locke (Staff Representative) Jo Greenway (Staff Representative) Sharon Cockroft (Ex-officio Executive Officer)	
Apologies	Tara Claassens (Staff Representative)		
Agenda	Confirmed		All
Disclosure of Interests			
7:32am	2.0	No conflicts of interest declared.	All
Minutes of previous meeting			
7:33am	3.1	Review of previous meeting minutes	<ul style="list-style-type: none"> Minutes confirmed Moved: B Ife Seconded: Y Wen
7:33am	3.2	Actions arising from previous minutes	<ul style="list-style-type: none"> Amend Luke Gibson's misspelt name.
Priority Items for Decision/Discussion			
7:35am	4.1	Principal's Report	<ul style="list-style-type: none"> Term 2 off to a good start. 505 students currently enrolled, 6 Students have left since census. Staffing changes: Anthea Davies is working at SCASA until the end of the year, Zoe Kelly has replaced Anthea. Linda Morrison has accepted a Deputy Principal position at Ranford PS, Ashleigh James has replaced Linda for Term 2. Jenn Stojceski is continuing as Deputy Principal for Term 2. A recruitment process will take place to cover Bronwyn Carey's Maternity Leave until the end of the year. Recruitment processes for Head Cleaner, Special Needs Education Assistant and School Officer pools will take place before the end of the term. Harmony Week for Week 5, Book Week for Week 8.

			<ul style="list-style-type: none"> • School Development Day Tuesday 2 June. Staff PL on Prime Maths. Specialist Teachers will be participating in a School Psychologist run PL. • Camp is week 7. Cost is \$390 per student. 60 Students and 6 staff are attending. Camp Australia is providing funding for 2 students to attend. • Centre for Excellence Literacy Internship Program. Explicit instruction for teaching literacy in schools. The program enhances existing school performance, is offered to 2 staff and runs for 18 months. Work with a partner school and includes visits to the school by program mentors. Internship commences in Term 3. • Board training is Monday 11 May at Como Primary School. 6 board members will be attending along with Travis. 	
7:50am	4.2	Finance – Reserve Plan and Accounts	<ul style="list-style-type: none"> • Voluntary Contributions collection sitting at 74.8% which totals \$16,680. • 96% of the school budget is to be spent in a calendar year. • Reserve planning saves for future projects and replacement: Playground development, AV equipment, technology, furniture. • School server replaced at the start of the year and 3 WAPs installed. • Plans to add swings to playground and revising the slide to become compliant. 	
8:06am	4.3	OSH Contract – Sub-committee	<ul style="list-style-type: none"> • OSHC current licence with Camp Australia expires April 2027. • Tender to be sent out mid Term 3. • Presentations/selection/decision Term 4. • New contract commences start of Term 2 2027. • Form a sub-committee to review submissions, shortlist and report recommendation to the Board. • Current areas of use by Camp Australia are own building, art room, library, outside space. Hours of operation 6am to 6pm. • Previous tender document and licence agreement to be shared with board members. • Board members to email expression of interest if they wish to join the sub-committee. 	
8:24am	4.4	Curriculum Update	<ul style="list-style-type: none"> • 2026 NAPLAN Student and School Summary Report circulated and discussed. • Detailed reports will be available in September. • Results are good for both Years 3 and 5. 	
Meeting Closure				
8:29am	5.1	Next Meeting	<ul style="list-style-type: none"> • Next meeting to be held Thursday, 11 June 2026, 7:30am in the library. 	Chair
8:29am	5.2	Closure or adjournment of meeting	<ul style="list-style-type: none"> • Meeting closed at 8:29am. 	Chair

Minutes sighted and approved by:

Principal – Travis Miller

Date

Chair – Alex Barry

Date